

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
MAY 3, 2018
MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on May 3, 2018 at 8:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman
Karl Ward – Cache County Council
Jeannie F. Simmonds – Logan City Council
Gar Walton
Bill Francis

Members of the Airport Authority Board Absent:

Craig W Buttars – Cache County Executive
Holly Daines – Logan City Mayor

Also in Attendance:

Lee Ivie – Logan-Cache Airport Manager
Jed Al-Imari – Logan City
Aaron Dyches – Utah State University
Andreas Wesemann – Utah State University
Susan Crosbie – Utah State University
Matt Bunnell – Utah State University
Matt Smith – Utah State University
Kim Hall – Leading Edge Aviation
Janeen Allen

CALL TO ORDER

Chairman John Kerr called the meeting to order at 8:30 a.m.

ITEMS OF BUSINESS

Approval of Minutes – March 1, 2018

Francis requested an amendment to the minutes to include the word “corporate” indicating the number of aircraft coming into the airport on a daily basis. Allen made the correction.

ACTION: Motion was made by Walton and seconded by Simmonds to approve the minutes of March 1, 2018 as amended. The vote in favor was unanimous, 5-0 (Buttars and Daines absent for vote)

ITEMS FOR DISCUSSION

Manager's Report – Lee Ivie (Attachment A)

Lee Ivie presented the Manager Report which is part of these minutes as Attachment A.

Ivie presented a request from Mark Lidell to put a small sign on his hangar advertising his business. The sign would be no larger than 2' x 2'. According to the airport lease, all signage on hangars must be approved by the Airport Authority Board.

ACTION: Motion was made by Simmonds and seconded by Walton to approve a sign no larger than 2' x 2' on the Lidell hangar. The vote in favor was unanimous, 5-0 (Buttars and Daines absent for vote)

UAOA Report – Lee Ivie, Gar Walton

Walton commented saying the UAOA is a great organization of airport managers with a great sharing of ideas that work and ideas that don't work for airports. He noted that 4 of the 5 corporate aircraft were based at the Logan-Cache Airport were purchased by Cessna the previous year. Some of the presentations Walton attended included:

- Passport Program which is now under control of UDOT.
- Unmanned aircraft and the impacts on safety at airports
- Removing wreckage and keeping airports open and running at all times
- Wildlife interaction and mitigation at airports
- Remote tower operation

Ivie mentioned that the unmanned aircraft presentation dealt with a lot of engineering firms that are using autonomous aircraft for surveying and site plan design. He receives 2 to 3 calls a week from commercial drone operations being conducted in the valley. The airport has to work with them due to their proximity to approach zones. He believes these operations will continue to increase in the future.

Andreas Wesemann and Aaron Dyches from Utah State University attended the UAOA conference for the first time. They were there to start the University Aviation Education Association with the goal of expanding to schools and businesses interested in aviation education. They want to partner with UAOA to present a unified voice to local government officials, state aeronautics division, and to national representatives in order to bring Utah to the forefront in aviation education. Networking opportunities were helpful as they work to expand the association and gain support. They will continue to attend these conferences in the future.

Kerr noted that even though UDOT is taking over management of the Passport Program, UAOA will continue to monitor the online program and track the 48 airports in Utah.

Culvert Replacement at Equipment Gate – Jed Al-Imari

Al-Imari said that a little over a year ago, the culvert washed out due to the amount of rain. Logan City determined that the culvert needed to be replaced with a larger capacity box culvert. They replaced the culvert, but at a higher cost than anticipated. They made the replacement under the assumption

that the cost would be shared by Logan City, Cache County and the Airport Authority. As of now, the cost is roughly \$80,000. Logan City administration put a hold on the project until an agreement for cost-sharing is in place.

Board members discussed the issue. Francis pointed out that the Airport Authority has no mechanism to collect revenue for this kind of project. He said the original agreement with Logan City indicated that the city would absorb costs of this sort.

Kerr noted that according to the charter, the airport receives yearly contributions from both Logan City and Cache County. If the Authority is required to pay 1/3 of the cost of this project, they will have to turn and ask for a larger contribution from the city and the county.

Simmonds suggested that Chairman Kerr meet with Mayor Daines and Executive Buttars to work out an agreement. Kerr said he would be happy to participate in the meeting. It was decided that Al-Imari would arrange the meeting.

Committee Reports:

Audit & Finance – Craig Buttars

No report

Operations Committee

Bunnell said they haven't met, but will be soon.

Capital Improvements - Bill Francis

Francis said the improvement of Taxiway Charlie will be put back on the CIP. Kerr said the next two years should be reimbursement from the FAA for the India project.

Economic Development / Public Relations – Gar Walton

No report

Open Items

- Ivie said this Saturday the Young Eagles will be at the airport and will be operating out of the Leading Edge hangar. They have scheduled 70 flights for students to go up and should be done by noon. This event was advertised mainly through social media.

Next Scheduled Meeting

Thursday, June 7, 2018 at 8:30 a.m.

Adjournment

The meeting adjourned at 9:24 a.m.

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ATTACHMENT A



April 2018 Manager's Report

1. Current AIP Projects.

- a. **Taxiway C/ USU Ramp Project:** The second application of paint has been sprayed on the centerline of Taxiway Charlie and in the location for tie down spaces. Three tie down spaces were changed from fixed winged to helicopter spaces. This completes the work that LeGrand Johnson Construction needs to perform on this project. The 5% retainage amount of their contract can be paid, and close out documents can be submitted to the ADO.
- b. **Construction of Hangar J-5:** This hangar is built but asphalt still needs to be laid in front of the building. Finish work inside of the hangar remains.
- c. **EPS Project:** This project is still in the early phase of construction.
- d. **Hangars G7, F13, and F15:** Construction has not started.

2. Buildings, Grounds, and Vehicle Maintenance.

- a. All shoulder areas along the edges of the runways and taxiways, gravel areas at the ends of runway 17/35, and vacant spaces between the hangars have been sprayed for weed control.
- b. All ruts in the movement areas that were caused by winter operations have been filled in. Some ruts in the hangar areas still need to be attended to.
- c. The airport grounds have had most of the trash and debris removed and all pavement areas have been swept where rocks and dirt were left behind due to winter ops or construction projects.
- d. Some old fencing in the area where CVE built the two new hangars still remains and will have to be removed.
- e. The ILS was flight checked in mid- April. Everything seems to be in order.
- f. The ASOS (weather station) is starting to require more maintenance than in past years.

3. Wildlife Management.

- a. This is the time of year where an increased amount of bird activity around the runways and taxiways takes place. We've already had two bird strike incidents this year. Daily patrols are conducted to alleviate this problem.
- b. Our biologist who provided wildlife hazard management training is no longer available to provide that service. I've contacted another person in the State who can do the training, and we're working out the details of the contract for that training.

4. Part 139 Inspection.

The annual airport inspection is tentatively scheduled for the last week in June.