

**LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING**  
**AUGUST 6, 2014**  
**MINUTES**

The Logan-Cache Airport Authority Board convened in a regular session on August 6, 2014 at 7:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

**ATTENDANCE**

**Members of the Airport Authority Board in Attendance:**

John Kerr – Chairman  
M. Lynn Lemon – Cache County Executive  
Val K. Potter – Cache County Council  
H. Craig Petersen – Logan City Mayor  
Jeannie F. Simmonds – Logan City Council  
Gar Walton  
Bill Francis

**Members of the Airport Authority Board Absent:**

**Also in Attendance:**

Lee Ivie - Airport Manager  
Jeff Peterson – Logan City Fire Department  
Brady Hansen – Logan City Fire Department  
Aaron Dyches – Utah State University  
Scott Weaver – Leading Edge Aviation  
Bryan Congdon – Harris Air  
Ryan Pritchett – Armstrong Consultants, Inc.  
Zan Murray – J-U-B Engineers  
Matt Swapp – UDOT  
Janeen Allen

**CALL TO ORDER**

Chairman John Kerr called the meeting to order at 7:30 a.m.

**ITEMS OF BUSINESS**

**Approval of Minutes**

Kerr asked for a motion to approve the minutes of July 2, 2014.

**ACTION: Motion was made by Francis and seconded by Potter to approve the minutes of July 2, 2014. The vote in favor was unanimous, 6-0 with 1 absent**

## **ITEMS FOR DISCUSSION**

### **Manager's Report – Lee Ivie (Attachment A)**

Ivie presented his report which is a part of these minutes as "Attachment A."

*7:31 a.m. – Mayor Craig Petersen arrived*

### **Parking Lot Bids – Bill Francis**

Francis said he has extended Invitations to Bid to the only two businesses in the valley who do this type of work. They will do a walk-around on August 7th and have a Bid Opening on August 15th in the County Council Chambers.

Petersen said funding for the parking lot was discussed at the City Council meeting the night before. An issue brought up in the discussion was a need to look into the project as it relates to storm water. Francis said he would check with Mark Nielsen from Logan City to make sure they meet all the requirements for storm water drainage. Petersen said the City Council is generally in agreement that the project needs to be completed. It will be on the Logan Municipal Council August 19th Agenda as a Public Hearing with a Resolution to appropriate funds for the project.

Lemon said that the County Council will meet on August 12th. His understanding from the Joint Council meeting was that the consensus from both councils was to have Logan City fund one-third, Cache County fund one-third, and the Airport Reserve fund one-third of the project cost.

Simmonds said there should also be a commitment from both Logan City and Cache County to replenish the one-third from the Airport Reserve should the need arise for matching funds in order to receive FAA discretionary money for projects.

### **Bus Route – Jeannie Simmonds**

Simmonds said she asked about adding a bus route to the airport and was told they would look into it. She hasn't heard anything more. Kerr recalled that when the request was submitted before, the response from the transit district was that there could not be a stop at the airport because the buses wouldn't be able to return to the terminal within the 30-minute route time allotment.

### **Request from Ed Fisher for a 100' x 119' Hangar to be Built in Space J5 (Attachment B)**

Francis raised a concern that a hangar that size might be used for storage purposes rather than housing aircraft which is contrary to the FAA regulations for hangar usage. Ivie said he has spoken with Mr. Fisher and informed him of the regulations. Potter asked what mechanisms are in place to ensure the FAA regulations are being met. Ivie said that the lease specifically states that the hangars are to be used for aviation-related purposes only and the hangars are inspected every other year.

Discussion followed centered on ways to educate hangar owners on the importance of compliance to these regulations so that the airport is not in danger of losing FAA funding. Ivie said there are provisions in the lease for non-scheduled inspections and cancellation of leases due to non-compliance.

*8:08 a.m. – Val Potter left the meeting*

**ACTION: Motion was made by Lemon and seconded by Walton to approve the request for a land lease for Ed Fisher at Space J5. The vote in favor was unanimous, 6-0 with 1 absent**

*8:09 a.m. – Val Potter returned to the meeting*

**Request from Franklin County Airport Board to Obtain Surplus Lighting/PAPI Equipment from AIP Project #26 – Lee Ivie (Attachment C)**

Ivie said this is the equipment that will be removed with the new runway lighting project. Lemon asked what would be done with it if it was not given to the Franklin County Airport. Ivie said most of it would just sit around and collect dust. He will keep the items that still have regular use at the airport. He added that he received an estimate of \$20,000 for the equipment from Armstrong based on 10% of the original cost of the items. However, there are no interested buyers at this time, and Ivie is skeptical that any will come forward in the future.

Franklin County is most interested in the transformers, the wire, and the PAPIs. They are also willing to come and help remove the items. The board agreed that the airport should receive some payment for the items. Kerr instructed Ivie to give them the wiring but charge for the transformers.

**ACTION: Motion was made by Simmonds and seconded by Potter to give the used wiring and sell the used transformers to the Franklin County Airport Board. The vote in favor was unanimous, 7-0**

**Committee Reports**

**Audit & Finance – Lynn Lemon**

Lemon said he will have a schedule for budget meetings within the month.

**Operations Committee**

No report.

**Capital Improvements - Bill Francis**

Francis invited the Airport Authority Board members to a Recognition Dinner hosted by Leading Edge Aviation in honor of Lynn Lemon's 26 years of outstanding service to the Logan-Cache Airport. It will be held Wednesday, August 27, 2014 at 6:00 p.m. in the Leading Edge Hangar. Both Logan City and Cache County Councils will be invited.

**Economic Development / Public Relations – Gar Walton**

Walton reported he is meeting today to begin work on forming a planning committee for the Open House coming in July of 2015.

**Open Items**

Matt Swapp from UDOT asked to address the Board. He said the funding that comes into the state for the airports comes from the gas and fuel tax and from airplane registrations. Revenues are down over \$300,000 currently because people are not registering their aircraft. There isn't any mechanism in place to enforce the registration so UDOT is trying to make an effort to get the word out to all the airports to increase their efforts in getting the aircraft registered. They will also be at UAOA to discuss the issue.

Lemon asked Swapp if he could provide a list of the based aircraft at the Logan-Cache airport that are registered. Ivie said his last report showed there are around 144 based aircraft at the airport but he doesn't know how many are registered. Swapp said he would provide a list of those that are registered. Francis noted that the FAA website can provide that information, as well.

**Next Meeting**

The next meeting of the Airport Authority Board will be Wednesday, September 3, 2014 at 7:30 a.m.

**Adjournment**

The meeting adjourned at 8:30 a.m.

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# ATTACHMENT A



## July 2014 Manager's Report

### 1. Airport Grounds, Buildings, and Vehicle Maintenance.

1. The lift cables on the door of hangar FL-10 still need to be replaced. At the present time I haven't had much success in finding a contractor to do the job, and the USU maintenance staff does not have the time to replace the cables themselves. I'm still soliciting bids for this work order.
2. All grass and brush inside the fenced area of the airport has been cut, bailed, and hauled away by Ric Wosnik's crew, and many areas at the airport have been mowed a second and third time. I've contacted the county weed control department to arrange for a second application of herbicide to be sprayed in the south hangar area, and other areas where weeds are more abundant.
3. Pavement was laid between hangar E12 (owned by Janos Lakatos), and the row of hangars on taxi-lane Delta. A drainage ditch was also dug along the side of the pavement to help alleviate any ponding of water in this area. Pavement was also laid in front of hangar F8, the new hangar being built by Brandon Wallin. A drainage issue will also need to be addressed on the east side of this building before the contractor finishes this job.

### 2. Wildlife Incidents.

1. One deer, one badger, and one rock chuck had to be removed from the airport last month. Two badger holes were filled in, in the west safety area of runway 17/35.
2. One bird strike involving an owl and a single engine aircraft occurred in July.
3. We are seeing a significant number of raptors, mainly red-tail hawks at the airport. The small rodent population living in fields is probably the main reason for the increase in the number of raptors at the airport. Our depredation permit only allows me to destroy five hawks annually, and on any given morning twenty five to forty hawks can be spotted next the runways and taxiways. Harassment methods have helped somewhat, but ultimately we will need to find a way to decrease the number of hawks, owls, and falcons at LGU.
4. The annual wildlife management training for airport staff was conducted on July 15<sup>th</sup>. Brook Zscheile from the state department of wildlife services was the instructor. The training primarily dealt with techniques of bird harassment, reporting of bird strikes, and the use of pyro-tech devices.

### 3. Current AIP Projects.

1. FAA project # 3-49-0016-24 (Wildlife Hazard Management Assessment): A final draft of the wildlife management assessment for the Logan-Cache Airport has been submitted to the FAA, and approved by Lynn Deardorff. The required items of correction to the wildlife management plan have been made by Creamer & Noble, and the final plan has been submitted to Ms. Deardorff.

**2. FAA project # 3-49-0016-26 (High Intensity Runway Lights/PAPIs). This project has been advertised and bids are scheduled to be opened on August 5, 2014 at 4:00 p.m. in the Cache County Council Chambers. The closure of runway 17/35 will be limited to September 22<sup>nd</sup> through October 10<sup>th</sup> to allow for the use of the runway for scheduled charter operations affiliated with the USU football schedule. I have requested an addendum to the scope of work from Armstrong Consultants to mention the twelve taxiway lights that need to be installed, and the possibility of lowering the pads for the south PAPIs in order to comply with part 139 mandates. Once a contractor is selected and we know the actual cost of the project, the FAA can write the grant, and the contractor should have adequate time to order materials and mobilize prior to the runway closure dates mentioned above. A letter will be sent to airport tenants notifying them of the closure dates of runway 17/35.**

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# ATTACHMENT B

*Fisher*  
**HOME FURNISHINGS**

FINE FURNITURE, FLOOR COVERINGS & APPLIANCES

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July 22, 2014

To whom it may concern:

I would like to submit my request to the Logan Cache Airport and the FAA to build a hanger approximately 100' X 119' to store a Super Cub, tail number N416CM and a future purchase of a Cirrus SR22 aircraft. The lot number J5 is the location of my request. Thank you for your consideration.



Ed Fisher

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# ATTACHMENT C

Preston Municipal Airport (U10)

Preston, Idaho 83263

July 28, 2014

Subject: Surplus Airport Runway Lighting and PAPI System

To: Lee Ivie Cache Airport Manager

Lee, thank you for taking my call about obtaining the surplus lighting/PAPI equipment from the upcoming upgrades at KLGU. As mentioned, the Preston Airport has obtained CIP approval to upgrade the airport to include, lengthening the primary runway, new full length taxiway, airport lighting/PAPI, ASOS, and instrument procedures. Our Airport Board is responsible for obtaining the necessary funds and or equipment to move forward with this much needed Airport improvement project. Due to the nature of/and or lack of funding, obtaining the surplus equipment from your soon to be completed upgrade would be a great help toward us completing our upgrades and strengthen aviation in our valley.

Thank you in advance for your favorable consideration of our request.

Sincerely,

John T. Kezele III

Chairman Franklin County Airport Board

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