

**LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING  
MINUTES  
March 1, 2011**

The Logan-Cache Airport Authority Board convened in a regular session on March 1, 2011 at 7:30 am in the Cache County Council Chambers, County Historic Courthouse, 199 North Main, Logan, Utah.

**ATTENDANCE**

**Members of the Airport Authority Board in attendance:**

John Kerr, Dean Quayle, Gar Walton, Lynn Lemon, Val Potter, Harry Ames

**Absent:**

Randy Watts

**Others in attendance:**

Rich Stehmeier – Logan-Cache Airport Manager; Andy Neff – The Langdon Group; Mike Wildman – Harris Air; Tim Taylor – Cache Valley Soaring; Jessica Parker - Mountain Ridge Helicopters; Shawn Shuler, Zan Murray - J-U-B Engineers, Inc.; Kenny Crandell, Scott Weaver – Leading Edge Aviation; Bill Francis; Brady Hansen – Logan Fire Dept.; Fred Baugh; Janeen Allen

**CALL TO ORDER**

Chairman Kerr called the meeting to order at 7:30 a.m.

*Lemon stepped out of meeting*

**REVIEW AND APPROVAL OF THE MINUTES**

Kerr asked for a motion to approve the minutes of January 4, 2011.

**ACTION: Motion was made by Ames and seconded by Potter and Walton to approve the minutes of January 4, 2011. The vote in favor was unanimous, 5-0 with 2 absent**

*Lemon returned to meeting*

**ITEMS FOR DISCUSSION**

**Master Plan Presentation Report, Washington D.C. – Andy Neff (Attachment A)**

Neff gave the presentation that was given by J-U-B to the Transportation Research Board in Washington D.C. on the Logan-Cache Airport Master Plan.

### **Snow Removal / Snowbox Update – Rich Stehmeier**

Stehmeier reported that they plowed the airport 5 times since January with the snowbox being used the last 3 times. It has cut down the time to remove snow drastically and doesn't leave behind patches that airplanes could hit. He is very pleased with the snow box's performance.

### **Airport Revenue Report – Rich Stehmeier**

Stehmeier stated that the airport sold 283,000 gallons of fuel at the airport in 2010. This was the highest amount since 2005. So it was a very good year for fuel sales and income for the airport. Stehmeier also reported that the airport collected about \$8500.00 in gas tax refund from the state.

### **MALSR Update – Rich Stehmeier**

Stehmeier indicated that yesterday he had confirmed with Jim Baggs of the FAA MALSR construction team in Renton, Washington that the construction team will be here next Monday and will have the project finished by Thursday. He added that once it is flight-checked, we will be able to turn it on. Kerr asked if this construction would affect any of the airport operations, and Stehmeier assured him that it would not and the runway will remain open.

### **V-22 Osprey Test Update – Rich Stehmeier**

Stehmeier said the V22 Osprey team will arrive on July 6, 2011 and will be here approximately six weeks testing two different elements of the aircraft during that time period. Some of the time will be spent in the hangar performing maintenance and they will be leasing the close runway from 7:00 a.m. until about 12:00 p.m. to 1:00 p.m. Ames asked what hangar they will be using. Stehmeier replied that it will be DeLoy Hansen's hangar. He added that the team will consist of about 35 to 40 people. He noted that in their search of airports of a similar elevation throughout the United States, Logan ranked fifth in terms of top places to test their aircraft. Lemon asked if the public would be able to observe the testing. Stehmeier said that they will arrange a public awareness day for the public to see the aircraft. Once the testing begins, the public can still observe and take photographs from outside the fence. Stehmeier noted that they have contracted with Logan City Fire Department to be on standby and also train during the testing process. They will be paying to lease the runway and will also buy the fuel necessary for their testing, so this will be good economically for the airport. Walton asked Stehmeier what companies will be involved with the testing. Stehmeier replied that Boeing, Belle Helicopter, the Navy, and the Marines will be the four main entities involved. Lemon asked what characteristics placed our airport so high in the ranking. Stehmeier said that wind was the main factor. The Logan-Cache Airport has very calm winds during the testing time period. He said that they cannot perform the tests if the wind is over five knots. Other factors include space to perform the tests at the airport, facilities to house the aircraft at the airport, lack of encroachment surrounding the airport, and the right elevation and temperature. Ames commented that this experience, if successful, may lead to more opportunities and exposure for the airport in the future. Stehmeier agreed and stated that on July 16, 2011 the airport will host a regional / national glider contest.

### **UAOA Conference – Rich Stehmeier**

Stehmeier noted that the UAOA Conference will be March 16 - 18 in St. George. Stehmeier, Kerr, and Walton will all attend the conference.

### **Storm Damage Report – Rich Stehmeier**

Stehmeier reported that a strong wind storm on February 16, 2011 took off a portion of a hangar. One of the metal sheets blew up against a piper aircraft sitting on the ramp. It damaged a grommet underneath the wing that holds the aircraft to the ground and a wheel. The hangar will be repaired as soon as the weather warms up. Stehmeier also noted that in the snow storm the other day, a Lear 45 slid off the runway on takeoff, but there were no injuries. They pulled it back onto the runway and fixed a damaged tire. Lemon asked if the tire caused it to slide off but Stehmeier thought it was the three inches of snow on the runway. He indicated the FAA looked into it yesterday and deemed it to be practically a non-event.

### **April Hangar Inspections – Rich Stehmeier**

Stehmeier said that the annual hangar inspections will be done in April. This year the Fire Marshall along with the airport team will conduct the inspections. He reiterated that the hangar owners should have the hangar clean, have an aircraft in it, should have a clear path to the electrical box, and the fire extinguisher should have a current inspection tag on it. Stehmeier said a letter with inspection dates and times will be sent to all hangar owners.

### **Manager's Report – Rich Stehmeier (Attachment B)**

Stehmeier stated that the project to widen and improve 2500 North at 1000 West has begun as of February 28, 2011. The property the state has asked the county to sell them is still being looked at by the FAA. He anticipates hearing from them within the week. Stehmeier believes the land will not be sold, but that the FAA will grant an easement to the state for the required land. Kerr clarified that the land is 8'8" just north of the existing right-of-way and it is land that is between the road and the canal.

Stehmeier gave an update on the FAA authorization bill. The House bill, HR658, contains several differences than the Senate version. The Senate bill is for two years at a cost of \$35 billion dollars and includes funds for NexGen, a satellite-based navigation system for the FAA. The Senate bill is only good through the end of fiscal year 2011 due to a clerical error. The House bill will go to the end of 2014 at a cost of \$59.7 billion dollars. Other differences of note are: EAS program, airline slots at Reagan National Airport, union rights for airlines and railroad workers, overseas repair station inspection rules, and passenger rights. Stehmeier hopes to have a new authorization bill before the summer break in Washington. Lemon asked what airports in Utah receive Essential Air Service funding now. Stehmeier said Vernal, Cedar City and Moab. Stehmeier said one Senate bill will do away with that program in 2013. Kerr asked when the last bill was passed. Stehmeier said it was in 2007, and there have been 17 continued resolutions since then. Kerr noted that the continued resolutions only fund at the 75% level.

### **Brent Roberts Hangar Request – Rich Stehmeier (Attachment C)**

Stehmeier stated that Brent Roberts has requested from the Airport Authority Board a change of location where he can build his approved hangar. By doing so, it will allow four to six additional

hangars to be built in the future and will better utilize the space in that area including space for a future fire station and additional corporate hangars. Lemon suggested Roberts bring a proposal before the board members for their approval. The other board members agreed. Kerr stated he should make a formal application with a proposal on how to deal with the infrastructure and paving required.

### **Airport Overlay Adoption Process, Smithfield and Hyde Park – Val Potter**

Kerr indicated that Val Potter has agreed to shepherd the overlay adoption process with our communities and that Zan Murray would assist him. Potter indicated that he and Murray are still in the process of gathering information and formulating a plan before they approach the cities.

## **Committee Reports**

### **Audit & Finance - Lynn Lemon**

No report

### **Operations Committee – Dean Quayle**

Quayle asked if Stehmeier had heard from the federal government on the Minimum Standards yet. Stehmeier said that another person has been assigned to review it and will get back with us on it. Quayle said he has a draft Rules and Regulations in the works, but wants to get the Minimum Standards approved and in place before he continues.

### **Capital Improvements – Harry Ames**

Ames said he's waiting for better weather to install the mailbox and he will continue to work on the signage this month.

Ames requested about 15 copies of the agenda and possible supporting material be prepared for each meeting so those attending the meeting can pick them up as they come in.

He also requested the board look closely at liability issues in the event of a future major accident at the airport. He wondered if the airport authority shouldn't be more proactive in developing a plan for possible catastrophic events. Kerr suggested Ames look deeper into it for the next meeting regarding what our current procedures are, who we answer to, and what improvements can be made. He suggested inviting Brady Hansen to address what plan is in place for fire suppression, as well. Kerr asked that Ames educate the board at the next meeting on what affirmative action we take on a current and regular basis to minimize our liability. Lemon added that it would be a good idea to have Stehmeier review the insurance coverage at the airport. Kerr asked Ames to meet with Stehmeier before the next board meeting and discuss the liability issues.

### **Economic Development – Gar Walton**

Walton said they are undertaking a substantial facelift and improvement of the airport website. He said the Economic Development committee has met three times since the last board meeting and has brought in the university's entity which provides interns to do this kind of work. The proposal presented by the university includes the bulk of the design and creation being done by interns, thus minimizing the cost to between \$500 and \$900. He asked the board members if they would entertain a motion to accept that proposal at this point.

**ACTION: Motion was made by Lemon and seconded by Ames that the board allocate up to \$900 within the existing budget for revamping the airport website. The vote in favor was unanimous, 6-0 with 1 absent**

### **Open Items**

Kerr asked Stehmeier to inform the board where he will be next week. Stehmeier indicated he will be attending a network conference until Thursday. He has appointments with United, Frontier, Sky West, Allegiant, Vision Airlines, and Branson Airways.

Kerr invited Tim Taylor to address the board members and give them information about the upcoming glider contest July 18 - 23, 2011. There will be an additional competition running from July 19 - 28, 2011. Taylor anticipates roughly 50 gliders in the competition this year which is almost double what has been done in years past. He said there will be participation from all over the United States. Taylor asked if the airport could look at filling in the holes made by voles to help smooth out the area next to 10-28 which has gotten pretty rough over the last two years.

No other items were brought up for discussion.

### **Next Meeting**

The next meeting of the Airport Authority Board will be on April 5, 2011 commencing at 7:30 a.m. in the Historic Courthouse Council Chambers, 199 North Main, Logan, Utah 84321.

### **Adjournment**

The meeting was adjourned at 9:05 a.m.